

TYPE OF VENUE

Bed & Breakfast	<input type="checkbox"/>	Camping	<input type="checkbox"/>	City Hotel	<input checked="" type="checkbox"/>
Country Hotel	<input type="checkbox"/>	Bush Venue	<input type="checkbox"/>	Game Lodge	<input type="checkbox"/>
Conference Venue	<input checked="" type="checkbox"/>	Guest House	<input type="checkbox"/>	Guest Lodge	<input type="checkbox"/>
Resort Hotel	<input type="checkbox"/>	Self Catering	<input type="checkbox"/>	Tented Camp	<input type="checkbox"/>
Time Share	<input type="checkbox"/>	Restaurant	<input type="checkbox"/>	Corporate Facility	<input checked="" type="checkbox"/>
National Park	<input type="checkbox"/>	Private Game Reserve	<input type="checkbox"/>		

CONTACT DETAILS

Physical Address	124 Jan Hofmeyr Road, Westville, 3630
Postal Address	PO Box 145, Westville, 3630
Telephone Number	031 267 4700
Facsimile Number	031 266 8559
Website address	www.thewestville.co.za

MANAGEMENT

Position	Name & Surname	E-mail Address
Resident Manager	Retabile Radebe	gm@thewestville.co.za
Reservationist	Sifiso Ngidi	reserve@thewestville.co.za
Banqueting Coordinator	Cindy De Bruyn	hotel@thewestville.co.za
Banqueting Manager	Petros Maduna	hotel@thewestville.co.za

BANKING DETAILS

Name of account	Three Cities Group T/A The Westville Hotel
Branch	Standard Bank, Kingsmead
Branch Code	040127
Account Number	050 072 242
Account Type :	Cheque Account

NUMBER OF BEDROOMS

Singles	<input type="checkbox"/>	Doubles	<input type="text" value="11"/>	Twins	<input type="text" value="2"/>
Suites	<input type="text" value="N"/>	Disabled	<input type="text" value="N"/>	Non-smoking	<input type="text" value="1"/>
Star Rating/Grading	<input type="checkbox"/>	Total Rooms	<u>13</u>		
Luggage Room	<input type="text" value="Y"/>	Check in time	<u>14:00</u>		
Porter Service	<input type="text" value="Y"/>	Check out time	<u>10:00</u>		

FACILITIES WITHIN ROOMS

Colour TV	<input type="text" value="Y"/>	Remote Control	<input type="text" value="Y"/>	Satellite TV	<input type="text" value="Y"/>
In-House Channel	<input type="text" value="N"/>	Radio	<input type="text" value="N"/>	Alarm Clock	<input type="text" value="N"/>
Hairdryer	<input type="text" value="Y"/>	18 Hour Room Service	<input type="text" value="N"/>	Comp. Pressing Service	<input type="text" value="N"/>
Tea & Coffee	<input type="text" value="Y"/>	Laundry Service	<input type="text" value="Y"/>	Telephone	<input type="text" value="Y"/>
Internet/E-mail	<input type="text" value="N"/>	Mini Bar	<input type="text" value="N"/>	Air Conditioning	<input type="text" value="Y"/>
Bath Consumables	<input type="text" value="Y"/>	Hotel Stationary	<input type="text" value="Y"/>	Luggage Rack	<input type="text" value="N"/>
Bath	<input type="text" value="Y"/>	Shower	<input type="text" value="Y"/>	Separate Bath & Shower	<input type="text" value="N"/>
Telephones	<input type="text" value="Y"/>	Central Safe	<input type="text" value="Y"/>	Direct Telephone Lines	<input type="text" value="N"/>
Fireplace	<input type="text" value="N"/>	Private Patio	<input type="text" value="N"/>		

CHILDRENS POLICY

Children: 0 - 11 years of age Free of charge accommodation only when sharing with full paying adults, meals charged for on consumption

Children: 12 years & older Occupy their own room and pay full adult rate

Two children occupying their own rooms or inter-leading rooms will be charged the adult single rate for one child only and the second child will stay FOC room only.

Standard Room: Maximum 2 adults + 1 child

TRANSPORTATION

Airport nearby	<input type="text" value="Y"/>	Airstrip	<input type="text" value="N"/>	Car Hire	<input type="text" value="AT"/>
Helipad	<input type="text" value="N"/>	Limousine Service	<input type="text" value="AT"/>		

MINIBUS SHUTTLE

Airport	<input type="text" value="AT"/>	Rate	<u>R 181 B/H</u>	Local Attractions	<input type="text" value="Y"/>	Rate	<u>R 181 B/H</u>
			<u>R 350 A/H</u>				<u>R 350 A/H</u>



DISTANCE FROM

Name of nearest CBD	Durban	Number of Kilometres	15km
Name of nearest Airport	Durban International	Number of kilometres	20km

HOW TO GET THERE

BY AIR

Durban International Airport. Transfers to and from the airport can be arranged on request..

BY ROAD FROM THE NEAREST CBD

Route one: From Durban International Airport it is a 15 minute drive North along the N2, to where the N3 intercepts the N2 (turn left). After 2km, take the off-ramp towards the Pavilion Shopping Centre then right into St James. Follow Saint James straight to the top of the hill (2km) and turn right into Jan Hofmeyr Road. The Westville Hotel is 2.5km away, on your right hand side.

Route two: From the ICC, take Old Fort Road inland until you get to the N3. Continue on the N3 until you get to the Pavilion Shopping Centre then right into St James. Follow Saint James straight to the top of the hill (2km) and turn right into Jan Hofmeyr Road. The Westville Hotel is 2.5km away, on your right hand side.

PARKING FACILITIES

Hotel Car Park	<input type="checkbox"/> Y	Distance from venue	50m
Capacity	12	Coach Parking	<input type="checkbox"/> N
Security	<input type="checkbox"/> Y		

ATTRACTIONS *(On site or nearby)*

Big Five	<input type="checkbox"/> N	Beach	<input type="checkbox"/> Y	Boma	<input type="checkbox"/> N
Breweries	<input type="checkbox"/> N	Bush Meals	<input type="checkbox"/> N	Bushman Art	<input type="checkbox"/> N
Casino	<input type="checkbox"/> Y	Self Catering	<input type="checkbox"/> N	Tribal Culture	<input type="checkbox"/> N
Wine Tasting	<input type="checkbox"/> Y	Game	<input type="checkbox"/> N		



LEISURE ACTIVITIES *(On site or nearby)*

Bird Watching	<input type="checkbox"/> N	Fishing	<input type="checkbox"/> Y	Game Drives	<input type="checkbox"/> N
Game Walks	<input type="checkbox"/> N	Hunting	<input type="checkbox"/> N	Shark Diving	<input type="checkbox"/> Y
Whale Watching	<input type="checkbox"/> Y	Golf	<input type="checkbox"/> Y	Shopping, Pavilion	<input type="checkbox"/> Y
Gym	<input type="checkbox"/> Y				

WATER ACTIVITIES *(On site or nearby)*

Deep Sea Diving	<input type="checkbox"/> Y	Scuba Diving	<input type="checkbox"/> Y	Snorkeling	<input type="checkbox"/> Y
Swimming	<input type="checkbox"/> Y	White Water Rafting	<input type="checkbox"/> N	Sailing	<input type="checkbox"/> Y
Water Skiing	<input type="checkbox"/> Y	Fishing	<input type="checkbox"/> Y		

ADVENTURE ACTIVITIES *(On site or nearby)*

4x4 Course	<input type="checkbox"/> N	Abseiling	<input type="checkbox"/> Y	Balloon Safaris	<input type="checkbox"/> N
Game Capture	<input type="checkbox"/> N	Bungee Jumping	<input type="checkbox"/> N	Hiking	<input type="checkbox"/> Y
Horse Safaris	<input type="checkbox"/> N	Mountain Biking	<input type="checkbox"/> N	Sundown Cruise	<input type="checkbox"/> N
Team Building	<input type="checkbox"/> Y	Mountain Climbing	<input type="checkbox"/> N		

SPORTS & HEALTH ACTIVITIES *(On site or nearby)*

Action Cricket	<input type="checkbox"/> N	Beautician	<input type="checkbox"/> Y	Bowls	<input type="checkbox"/> Y
Hairdresser	<input type="checkbox"/> Y	Tennis Court	<input type="checkbox"/> N	Health Club/Hydro/Spa	<input type="checkbox"/> N
Squash	<input type="checkbox"/> N	Volley Ball	<input type="checkbox"/> N	Indoor Pool	<input type="checkbox"/> N
Outdoor Pool	<input type="checkbox"/> N	Golf	<input type="checkbox"/> N	Compact Fitness Centre	<input type="checkbox"/> Y

INDOOR GAMES / ENTERTAINMENT

Billiards	<input type="checkbox"/> N	Cinema	<input type="checkbox"/> Y	Darts	<input type="checkbox"/> N
Kiddies Care Centre	<input type="checkbox"/> N	Games Room	<input type="checkbox"/> N	Bars	<input type="checkbox"/> Y
Pool Table	<input type="checkbox"/> N	Snooker	<input type="checkbox"/> N	Table Tennis	<input type="checkbox"/> N
DVD Players & Movies	<input type="checkbox"/> N	Kids Entertainment	<input type="checkbox"/> N		



RESTAURANT INFORMATION

NAME: O'Connors

TYPE OF CUISINE: Irish Pub

A La Carte

Buffet

	<i>Opening Times</i>	<i>Closing Times</i>
Lunch	11.00	Late
Dinner	11.00	Late

NAME: Sage

TYPE OF CUISINE: Mediteranean

A La Carte

Buffet

	<i>Opening Times</i>	<i>Closing Times</i>	
Breakfast	6.30	10.00	
Lunch	12.00	18.00	Available 01-02-2007
Dinner	18.00	22.00	Available 01-02-2007

Provide for Special Diet

Vegetarian

Halaal

(By Prior Arrangement)

Vegans

Kosher

(By Prior Arrangement)

Food in the restaurants is purchased Halaal but not prepared in a Halaal environment. Kosher meals can be ordered in at an additional cost.

ADDITIONAL INFORMATION

Banking Facilities

Disabled Friendly

Pet Friendly

Exhibition Centre

Foreign Exchange

In-House Florist

In-House Dancers

Malaria Free

Travel Desk

Weddings

Translation Facilities

Children Friendly

From what age?

All Ages

Baby Sitting

Hours: 6 Hours

Rates: R 25 per hour per child



TEAMBUILDING ACTIVITIES

QUANTITY	DESCRIPTION	COST PER PERSON
10 People	60 Minute Interactive Call & Respond Drumming Session Inclusive of Drum Hire	R 150
11- 30 People	60 Minute Interactive Call & Respond Drumming Session Inclusive of Drum Hire	R 100
31+ People	60 Minute Interactive Call & Respond Drumming Session Inclusive of Drum Hire	R 80
Transport	R2.50 per kilometre	

TERMS & CONDITIONS OF DRUMMING EXERCISES

1. The representative or client is obliged to provide security for the equipment.
2. The client shall be liable for all and any losses sustained. The instruments being valued as detailed below:
10" Goat Skin Head 460cm Slatted Djembe – R850
3. The representative or client shall be liable for all and any damages sustained. The goat skin heads being valued at R150 (10" head) and the instruments being valued at R850 each.
4. Payment terms are seven days from date of invoice
5. A cancellation fee of R250 will apply should the booking be cancelled within seven days of booked date.
6. Any changes to these rates will be advised one calendar month in advance.

Please note that bookings must be made at least seven days in advance.



CONFERENCE FACILITIES

NAME OF ROOM	MAXIMUM CAPACITIES						FLOOR DIMENSIONS			AREA (m ²)	LIGHTING				POWER		DOORS		SCREENS	
	Boardroom	Cinema	Auditorium	U-Shape	Schoolroom	Banquet	Length (m)	Width (m)	Height (m)		Room Control	Dimmers	Windows	Black Out	No of Sockets	Height Max	Width Max	Height Max	Width Max	
DOM PERIGNON	40	100	30	40	40	80	9	7		135sqm	Y	Y	Y	N	3					
ZANDVLIET	12	30	30	18	20	20	5	9		45sqm	Y	Y	Y	N	3					

Audio-Visual Equipment:

Video Projector	<input type="checkbox"/>	Internet Connection	<input type="checkbox"/>
Video Conference	<input type="checkbox"/>	Overhead Projector	Qty <input type="checkbox"/>
Slide Projector	<input type="checkbox"/>	Screen	Qty <input type="checkbox"/>
Video & Monitor	<input type="checkbox"/>	Flipchart & Pens	Qty <input type="checkbox"/>
White Board	Qty <input type="checkbox"/>	Panaboard	<input type="checkbox"/>
Carousal	<input type="checkbox"/>	PA System	<input type="checkbox"/>
Lapel Microphone	<input type="checkbox"/>	Roving Microphone	<input type="checkbox"/>
Stage Pieces	<input type="checkbox"/>	Hand-Held Microphone	<input type="checkbox"/>
Technician	<input type="checkbox"/>	ISDN Lines	<input type="checkbox"/>
Backup Equipment	<input type="checkbox"/>	Computer Training Centre	<input type="checkbox"/>

General Conference Equipment:

Air Conditioning	<input type="checkbox"/>	Pre-Assembly Foyer	<input type="checkbox"/>	Sound Proof	<input type="checkbox"/>
Outside Tea/Coffee Area	<input type="checkbox"/>	Natural Daylight	<input type="checkbox"/>	Black Out	<input type="checkbox"/>
Water Stations	<input type="checkbox"/>	Cordials & Mints	<input type="checkbox"/>	Standard Décor	<input type="checkbox"/>
Conference Stationary	<input type="checkbox"/>	Business Services	<input type="checkbox"/>		

Flooring Description:

Wood	<input type="checkbox"/>	Carpet	<input type="checkbox"/>	Tiles	<input type="checkbox"/>
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Colour of Carpets: Black

Colour of Linen: White

